



**BOARD OF EDUCATION  
KEENEYVILLE ELEMENTARY SCHOOL DISTRICT #20  
REGULAR MEETING MINUTES  
Thursday, September 24, 2009, 7:00 p.m.  
Spring Wood Middle School – Library  
5540 Arlington Drive East, Hanover Park, IL 60133**

**I. Call to Order and Roll Call**

The Regular Meeting of the Keeneyville Elementary Board of Education was called to order by President Tim McHugh.

Roll Call:     Tim McHugh           - present  
                  Carola Majewski       - present  
                  Barb Wisniewski       - present  
                  Mike Fuechtmann       - present  
                  Tom Lair                   - present  
                  Phil Anderson           - present  
                  Scott Williams           - present

A quorum was present.

Also in attendance were: Dr. Carol J. Auer, Superintendent; Dr. Dorothy J. Dirks, Assistant Superintendent; Gary Ofisher, Director of Operations and Treasurer; Mary Iwema, Director of Special Education; Joseph Neilon, District Technology Coordinator; Craig Barringer, Principal, Spring Wood; Mark Bocian, Assistant Principal, Spring Wood; Beth Carow, Principal, Waterbury; Deena McLoughlin, Assistant Principal, Waterbury; Tod Tecktiel, Principal, Greenbrook; John Gustafson, Assistant Principal, Greenbrook; Spring Wood Teachers Linda Stienstra, Sue Younker, Danielle Benefiel, Dan Hubert, Karisa Schiefele and Terry Karner; Greenbrook Teachers Andrea Royster, Ines Garcia Lam, Nadine Tackitt, Randi Romano, Vicki Saxton, Paula Novak, Krista Loughridge, Lori Flasz, Amy Hubert, and Joanne Champagne; Waterbury teachers Judi Kaminski and Mary Gomopoulos; Community member Jennifer Johnson; and Melanie Scott, Recording Secretary.

**II. Approval of Agenda**

Carola Majewski moved to approve the Agenda; Barb Wisniewski seconded.

Ayes:           7  
Nays:           0  
Abstains:       0  
Motion carried.

**III. Approval of Consent Agenda Items**

- A. Meeting Minutes – Regular Meeting – August 13, 2009
- B. Financial Reports (2.20, #4 and #7)
  - 1. District 20 Financial Reports – August, 2009
  - 2. Philip Rock Center & School Reports – August, 2009
- C. Personnel Report (2.20, #3)

**D. Application for Recognition of Schools  
E. Approval of Report – Review of Crisis Plan**

**Tom Lair moved to approve the Consent Agenda; Scott Williams seconded.**

**Items pulled for individual discussion: None**

**Roll Call:     Carola Majewski   - aye  
                  Barb Wisniewski   - aye  
                  Mike Fuechtmann   - aye  
                  Tom Lair               - aye  
                  Phil Anderson       - aye  
                  Scott Williams       - aye  
                  Tim McHugh**

**Motion carried.**

**IV.     Recognition of Staff Perfect Attendance**

**The following staff members were recognized for perfect attendance for 2008-2009:**

**From Greenbrook: Judy Ciaglo (retired), Paula Novak, Amber Waksmundzki.**

**From Spring Wood: Reena Curley, Mike Glosson, Katie Josefik, Terry Karner,  
                          Ted Krillies, and Sue Younker**

**From Waterbury: Judi Kaminski.**

**President Tim McHugh and Superintendent Carol Auer thanked the teachers for  
their dedication, and for providing continuity in instruction for their students.**

**A Certificate of Commendation was issued to each of the teachers as follows:**

Keeneyville Elementary  
School District #20

Certificate of Commendation

for

**Judy Ciaglo, Paula Novak, Amber Waksmundzki, Reena Curley, Mike Glosson,  
Katie Josefik, Ted Krillies, Sue Younker, Terry Karner and Judi Kaminski**

The Keeneyville Elementary School District #20 Board of Education and Administration commend you for achieving perfect attendance for the 2008-2009 school year.

We acknowledge your dedication and service, each and every day, to the students of District #20 and their educational advancement. We are grateful to you for your perseverance and fortitude. We are confident that as a result of your commitment to the academic growth and development of our students, their lives have been enriched. You have made a significant and positive influence on your students.

This commendation was entered into the minutes of the September 24, 2009 meeting of the Keeneyville Elementary School District #20 Board of Education and made part of the permanent record.

Certificates were signed by:

Timothy McHugh, Board President

and

Carol J. Auer, Superintendent



**V. Public Hearing – Budget 2010 (2.20, #4)  
A. Presentation of FY10 Budget (Gary Ofisher)**

**At 7:08 p.m., Barb Wisniewski moved that the Board of Education adjourn the Regular Meeting and open the Public Hearing for the 2009-2010 Budget.**

**Mike Fuechtmann seconded:**

**Ayes: 7**

**Nays: 0**

**Abstains: 0**

**Mr. Gary Ofisher, Director of Operations and Treasurer, began the Public Hearing by stating that the 09-10 budget was developed by the Board of Education and Administrative Team over a period of seven months, that the budget is within the financial resources of the district, and is balanced. Mr. Ofisher stressed that the budget remaining balanced is contingent upon the State of Illinois fully funding the amounts due to District 20 from the State. This is a matter of great concern.**

**Mr. Ofisher then presented the 2009-2010 Budget for all funds to the Board and the public present.**

**After the presentation, Mr. Ofisher asked if there were any questions. There were no questions.**

**Mr. Ofisher then referred to the five-year projection he had given to the board members and asked if there were any questions regarding the projection. Mr. Fuechtmann asked for clarification on the year 2009 on page 6; the year was confirmed to be 2009-2010. “Projected State aid” was clarified to be income – IF the State pays it.**

**Mr. Ofisher then summarized the revenues the district receives from the State and federal government, interest income and investment returns. The goal for this year will be to have budget meetings between now and December to determine how the district will balance the budget for next year. Mr. Fuechtmann asked if the district should consider setting aside funds in the event State funds dwindle further. Mr. Ofisher answered that the Board has done so for several years, however it will be increasingly difficult to continue to do so, and that the 2010-2011 school year will be a challenge. If the State income tax is not increased to meet the State’s needs, not only will Hold Harmless be eliminated, but General State Aid and categoricals could be affected.**

**Mr. McHugh asked if there were any questions.**

**Mr. McHugh then thanked Dr. Auer, Mr. Ofisher, Dr. Dirks, and all the staff for the work and commitment that has been put into this budget. He stated that developing the budget was very difficult for the Board, and the Board appreciates that the district wants to maintain a solid program for the students.**

At 7:35 p.m., after determining there were no further questions, Mr. McHugh asked for a motion to close the Public Hearing and return to the Regular Meeting.

Tom Lair moved to close the Public Hearing and return to the Regular Meeting. Barb Wisniewski seconded.

Ayes: 7

Nays: 0

Abstains: 0

## **VI. Public Participation**

Mr. Craig Barringer, Principal of Spring Wood, acknowledged the sixth grade teachers who accompanied their students to White Pines. He stated that despite the rain, the attitude and tone of the group was great. He thanked Jen Alderson for, once again, securing a grant to help defray the cost of the trip and ensure that students of financial need were able to participate.

Spring Wood parent, Jennifer Johnson, thanked the staff and district for providing this opportunity. She stated her son had an excellent time.

## **VII. School Board President's Report**

### **A. Review of August Regular Meeting (2.10)**

No reviews of the August meeting were submitted.

### **B. Review of Plans – IASB Fall Meeting, III Conference, NSBA Conference**

Plans for the IASB Fall Dinner Meeting and III Conference were reviewed.

NSBA registration will begin October 7. Board members should determine if they will participate, and advise Melanie.

Mr. McHugh took time to acknowledge Carola Majewski as an IASB DuPage Division Director and Chair of the Resolutions Committee, and Barb Wisniewski as a nominee for a Division Director. He thanked them for their “face time” on behalf of the district, as we are represented as the proactive district we are.

Carola Majewski talked about the importance of everyone’s input into IASB so position statements can be promoted statewide, and change can occur. Mr. McHugh added how impressive the IEA Lobby Day in Springfield was, due to the large number of representatives.

### **C. Date for Illinois School Finance 101**

The Board asked for an “Illinois School Finance 101” from Mr. Ofisher specific to District 20 and the current economy. Although board members had attended IASB courses on Illinois school finance previously, they felt it would be beneficial to have additional training on the District 20 budget and five year projections in view of the condition of the State of Illinois. The date was set for Saturday, November ~~7~~ **14** (The date was changed prior to returning to Open Session after Closed Session.) from 9:00 a.m. – 12:00 p.m.

### **D. PTO Meeting Sign-Ups**

A sign-up sheet for PTO meetings was available for board members.

## **VIII. Superintendent's Report**

### **A. Dashboard**

**Dr. Auer reviewed the Dashboard for finance, community, ISAT performance and the history of District 20 enrollment.**

**Mr. Fuechtmann asked that he be provided with a ratio of teachers to students, and administrators to teachers, for 1 year 20 years ago. Mr. Lair asked for a chart representation of the history of enrollment.**

**Dr. Auer reported that between 2005 and 2009, district math scores in the meets/exceeds categories increased from 65 to 80%; and the reading scores increased from 63 to 80%. Dr. Auer told the Board she is proud of the teachers and hopes the trend will continue.**

**Mr. Lair requested a similar progress report for the students in the "academic warning" and "below standards" categories on ISATs, perhaps next month.**

### **B. Administrative Salary Compensation Report**

**Dr. Auer informed the Board that the district is now required to post the administrative salaries and benefits, as well as the teachers' professional agreement on our Web site.**

### **C. FOIA Request**

**The Board was apprised of a FOIA request for the salary of a District 20 employee.**

### **C. Noteworthy**

**Dr. Auer informed the Board about:**

- the receipt of a School Improvement Grant for three years for Greenbrook School;**
- the receipt of a Bowling Foundation Grant for Greenbrook School, fostered by Ron Loda, PE teacher at Greenbrook School;**
- Dr. Ruscitti's visit to the March 2010 Board of Education Meeting; and,**
- the continued IASB Master's status of Tim McHugh, Carola Majewski, Barb Wisniewski, and Mike Fuechtmann. (Congratulations!)**

**Carola Majewski, chair of the Resolution Committee for IASB, strongly promoted sending a proposal for resolution to the IASB next year to limit the conditions of FOIA requests.**

**Dr. Auer thanked the KEA for working with Mr. Ofisher on a more efficient process to handle time-sheets.**

**Mike Fuechtmann thanked the Spring Wood administration for handling suspensions on a case-by-case basis and providing appropriate support to all parties affected by the circumstances.**

**The Board discussed the recent lockdowns of schools in the area, and the appropriate action of our administration and staff.**

**Dr. Auer invited the board members to join her for a tour of PRC. The date was set for Wednesday, October 14, at 5:30 p.m. Barb Wisniewski and Carola Majewski wished to attend.**

**IX. Information Items and/or Reports**

**A. ISATs (Dr. Dirks) (2.20, #8)**

**Dr. Dirks reviewed the last five years of State test results with the Board, noting overall upward progression in both reading and math. Dr. Dirks then reviewed specific student groups and also noted an overall upward trend in scores, including low-income students, ELL students and students with IEPs. In addition, Dr. Dirks reported that the district has been closing the gap in reading and math between most minority students and white students.**

**Although great progress has been made, the District did not make AYP this year due to the scores of the IEP sub-group in reading and math. The District will develop a District Improvement Plan, and use data to pinpoint areas for improvement.**

**B. EPA Report (Mr. Ofisher)**

**Mr. Ofisher informed the Board that parents had contacted him regarding the methane gas burners placed on the Mallard Lake property. Parents had thought the burners were on District 20 property and were concerned about safety issues, as well as not being notified about the remediation process.**

**Mr. Ofisher explained the burners were not on District 20 property, that the EPA had sent information to residents and posted information in the newspapers explaining the process. Mr. Ofisher asked board members who receive calls on this subject to refer them to Steven Ferrar, 312-353-9351.**

**C. Grant Updates (Administrative Team)**

**Dr. Auer, Dr. Dirks, Ms. Iwema and Mr. Ofisher summarized the grants that have recently been received:**

- SIP grant providing math/reading coaches for GB, purchase data analysis system for teachers, staff development national council subscription; teachers will make home visits or plan coffee meetings with low-income and low-performing students' families to develop trust between student/family and teacher.**
- ARRA – Title I – Low-income for GB and SW only/provide summer school 3 days/week, 6 weeks which will include field trips/will target struggling students.**
- ARRA – Energy/targeting energy efficiency through geo-thermal heating system/thermal insulation for SW walls.**
- IDEA ARRA – 2 years/40K for special education coaches, 139K for technology (180 laptops, headphone sets, subs for inservice, and a consultant to handle the grants)/ 177K balance to be determined.**

**Mr. Ofisher updated the Board on the Wind Turbine project. The consortium is hoping to buy the wind farm with half of the investment secured through Build America Bonds; the other half would be provided by private investors who will receive new market tax credits on their investment.**

**X. Closed Session**

At 9:08 p.m., Tom Lair moved that the Board of Education enter Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).) Barb Wisniewski seconded.

Roll Call: Barb Wisniewski - aye  
Mike Fuechtmann - aye  
Tom Lair - aye  
Phil Anderson - aye  
Scott Williams - aye  
Tim McHugh - aye  
Carola Majewski - aye

Motion carried.

At 9:57 p.m., the Board returned to Open Session.

**XI. Items for Board Action**

**A. Approval of the 2010 Budget for All Funds**

Barb Wisniewski moved that the Board of Education approve the 2010 Budget for All Funds as follows:

	<u>REVENUE</u>	<u>EXPENDITURE</u>	<u>SURPLUS/(DEFICIT)</u>
Education	14,041,484	14,041,484	0
Operations & Maintenance	1,890,562	1,890,562	0
Bond/Interest	863,274	857,140	6,134
Transportation	1,119,685	1,119,685	0
IMRF/Social Security	429,250	429,250	0
Site & Construction	0	0	0
Working Cash	40,000	0	40,000
Life Safety	0	0	0
Tort	<u>51,126</u>	<u>51,126</u>	<u>0</u>
<b>TOTAL</b>	<b>18,435,381</b>	<b>18,389,247</b>	<b>46,134</b>

Carola Majewski seconded.

Roll Call: Mike Fuechtmann - aye  
Tom Lair - aye  
Phil Anderson - aye  
Scott Williams - aye  
Tim McHugh - aye  
Carola Majewski - aye

Discussion: No additional discussion.

Motion carried.

**B. Approval of the Award of Bid for Internet Hardware**

Scott Williams moved that the Board of Education approve the award of the bid for Internet switch hardware for Spring Wood Middle School to CDW of Vernon Hills, Illinois for the amount of \$31,485. Barb Wisniewski seconded.

Roll Call: Tom Lair - aye  
Phil Anderson - aye  
Scott Williams - aye  
Tim McHugh - aye  
Carola Majewski - aye  
Barb Wisniewski - aye  
Mike Fuechtmann - aye

Discussion: No discussion.

Motion carried.

**C. Approval of the Philip Rock Center Wage Reopener Agreement**

Phil Anderson moved that the Board of Education approve the Wage Reopener Contract between the Philip Rock Center and School and SEIU Healthcare Illinois/Indiana. Carola Majewski seconded.

Discussion: Dr. Auer explained that this is a contract renewal that we approve every year. Mr. Ofisher stated that PRC is responsible for this contract, and that District 20 approves the contract as its administrative agent only.

Roll Call: Phil Anderson - aye  
Scott Williams - aye  
Tim McHugh - aye  
Carola Majewski - aye  
Barb Wisniewski - aye  
Mike Fuechtmann - aye  
Tom Lair - aye

Motion carried.

**XII. Miscellaneous**

A. IASB Fall Dinner Meeting, Tuesday, September 29, 6:00 p.m.,

B. Waterbury PTO Meeting, Tuesday, October 6, 7:00 p.m.

Greenbrook PTO Meeting, Wednesday, October 7, 5:00 p.m.

Spring Wood PTO Meeting, Wednesday, October 14, , 7:00 p.m.

C. III Conference, November 20-22

**XIII. Adjournment**

At 10:08 p.m., Barb Wisniewski moved to adjourn the meeting; Mike Fuechtmann seconded.

Ayes: 7  
Nays: 0  
Abstains: 0

**Respectfully submitted,**

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**Tim McHugh, President**

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**Barb Wisniewski, Secretary**