



**BOARD OF EDUCATION  
KEENEYVILLE ELEMENTARY SCHOOL DISTRICT #20  
REGULAR MEETING AGENDA  
Thursday, October 22, 2009, 7:00 p.m.  
Spring Wood Middle School – Library  
5540 Arlington Drive East, Hanover Park, IL 60133**

**I. Call to Order and Roll Call**

**President Tim McHugh called the Regular Meeting of the Keeneyville Board of Education to order at 7:00 p.m.**

**Roll Call:**

|                        |                  |
|------------------------|------------------|
| <b>Tim McHugh</b>      | <b>- present</b> |
| <b>Carola Majewski</b> | <b>- present</b> |
| <b>Barb Wisniewski</b> | <b>- present</b> |
| <b>Mike Fuechtmann</b> | <b>- present</b> |
| <b>Tom Lair</b>        | <b>- present</b> |
| <b>Phil Anderson</b>   | <b>- present</b> |
| <b>Scott Williams</b>  | <b>- present</b> |

**A quorum was present.**

**Also in attendance were: Dr. Carol J. Auer, Superintendent; Dr. Dorothy J. Dirks, Assistant Superintendent; Gary Ofisher, Director of Operations and Treasurer; Mary Iwema, Director of Special Education; Joseph Neilon, District Technology Coordinator; Craig Barringer, Principal, Spring Wood; Mark Bocian, Assistant Principal, Spring Wood; Beth Carow, Principal, Waterbury; Deena McLoughlin, Assistant Principal, Waterbury; Tod Tecktiel, Principal, Greenbrook; John Gustafson, Assistant Principal, Greenbrook; Peggy Whitlow, Executive Director of the Philip Rock Center and School; Greenbrook teachers Jessica Finocchio, Samantha Seifrid, Nadine Tackitt, Melissa Weiner, Donna Caputo, and Jane Steffler; Spring Wood teachers Linda Stienstra, Marisa Sruyk, Greg Stout, and John Benages; Waterbury teachers Annie Hartigan, Julie Gates, Karen Sabados, Pat Fogarty, Kristy Herbert, Christina Smith, and Terry Skroch; School Psychologist Joyce Laben; Community members Jay Robinson, Jennifer Johnson and Tracy Kennefick; and Melanie Scott, Recording Secretary.**

**II. Approval of Agenda**

**Tom Lair moved to approve the Agenda; Barb Wisniewski seconded.**

**Ayes: 7  
Nays: 0  
Abstains: 0  
Motion carried**

**III. Approval of Consent Agenda Items**

- A. Meeting Minutes – Regular Meeting – September 24, 2009**
- B. Financial Reports (2.20, #4 and #7)**
  - 1. District 20 Financial Report – September, 2009**
  - 2. Philip Rock Center Financial Report – September, 2009**
- C. Personnel Report (2.20, #3)**
- D. Quarterly Report of Students No Longer Enrolled**

**Mike Fuechtmann moved that the Board of Education approve the items in the Consent Agenda; Carola Majewski seconded.**

**Items pulled for individual discussion: None**

**Roll Call:**

|                        |              |
|------------------------|--------------|
| <b>Carola Majewski</b> | <b>- aye</b> |
| <b>Barb Wisniewski</b> | <b>- aye</b> |
| <b>Mike Fuechtmann</b> | <b>- aye</b> |
| <b>Tom Lair</b>        | <b>- aye</b> |
| <b>Phil Anderson</b>   | <b>- aye</b> |
| <b>Scott Williams</b>  | <b>- aye</b> |
| <b>Tim McHugh</b>      | <b>- aye</b> |

**Motion carried.**

**IV. Public Participation**

**Ms. Jennifer Johnson, Waterbury and Spring Wood parent, reported that members of the Waterbury PTO asked why the Public Participation agenda item of the monthly Board of Education Meetings appeared so early in the meeting. She relayed that parents sometimes have questions about items that are discussed at the meeting and do not then have an opportunity to ask questions. The board members explained that this was only the third or fourth time that Public Participation occurred early in the meeting, and the reason it was moved was for parent convenience. In previous meetings parents left early to accommodate their children’s schedule and, thus, were unable to participate in the Public Participation. Board members also reminded the audience that a board meeting is not the appropriate venue for two-way conversation with the audience – that the board meeting is for board members. The public is welcomed to e-mail board members with their comments or questions, be asked to be placed on the Agenda for the following meeting or address the board during Public Participation at the subsequent meeting.**

**V. Update on Philip Rock Center and School**

**Peggy Whitlow, Executive Director of the Philip Rock Center and School shared a dvd highlighting the children of PRC and the services provided to them. Mrs. Whitlow invited the Board to attend the PRC open house on Sunday, October 25, 2009.**

**VI. School Board President’s Report**

- A. III Conference Arrangements (2.10, #4)**

**Board members attending the III Conference were asked to confirm arrangements and reservations for the conference.**

**Melanie will follow-up via e-mail.**

**B. NSBA Attendance 2010 (2.10, #4)**

The Board was asked to confirm attendance at the NSBA Conference. Melanie will follow-up via e-mail.

**C. Review of September 24 Board Meeting Feedback (2.10, #6)**

There was no commentary from board members on last month's meeting.

**VII. Superintendent's Report**

**A. Dashboard**

Dr. Auer reviewed the Community and Financial Dashboards with the Board.

**B. Update on Grants**

Mr. Ofisher updated the Board on the ARRA thermal efficiency and electrical efficiency grants that the District is pursuing at each of the District 20 schools. He also reported to the Board that the District will be applying for another ARRA grant, "Investing in Innovation." Dr. Auer is currently gathering information for this grant.

**C. Historical Data**

A history of enrollment chart was provided to the Board as requested at the previous meeting.

Information regarding the ratios of teachers to students, and administrators to teachers was provided to the Board as requested, for the years of 1994-1995 compared to 2008-2009. The Board asked for information showing the ratios for teachers to students and administrators to teachers plus State test scores for past years to determine whether the Board is spending the District money in the right places. The Board was also directed to the IIRC site, [www.iirc.niu.edu](http://www.iirc.niu.edu) for additional data.

**D. Noteworthy Items**

- Dr. Auer updated the Board on H1N1 information.
- Dr. Auer informed the Board that the Wind Consortium's pursuit of a turbine partnership was noted in the IASB newsletter. The original information was presented by the Daily Herald on August 3.
- District 20 and the Roselle Park District will be meeting on 10/26/09 to discuss the use of the field north of Waterbury School.
- Dr. Auer also updated the Board on various law changes and new mandates.

**E. FOIA - Miller, National Policy Research Council**

Dr. Auer informed the Board of the FOIA from the NPRC requesting board members' personal contact information.

## **VIII. Reports/Presentations**

### **A. School Improvement Plans (Ms. Carow, Mr. Barringer & Mr. Tecktiel) (2.20, #8; 6.15; 6.30)**

**Beth Carow, Principal of Waterbury School, presented the Waterbury School Improvement Plan for 2009-2010. Craig Barringer, Principal of Spring Wood Middle School, presented the School Improvement Plan for Spring Wood. Tod Tecktiel, Principal of Greenbrook School, presented the School Improvement Plan for Greenbrook. In addition, Mr. Tecktiel provided the E-Plan for Greenbrook to board members for review and approval.**

**The Board and Dr. Auer highly commended the principals and teams for this year's School Improvement Plans. The plans provided in-depth information on the programs in place and expectations for improvement over the next year. They also included thoughtful analysis of the areas that did not improve as expected past year. The Board President, Tim McHugh, thanked the principals and recognized them as true school leaders. The Board asked for an update to the SIP plans in February.**

### **B. District Improvement Plan (Dr. Dirks) (2.20, #8; 6.15; 6.30)**

**Dr. Dirks presented the District Improvement Plan for District 20. The plan was required this year due to the District not making AYP in the areas of reading and math in special education. Dr. Dirks provided information to the Board on the coaching and co-teaching programs that will be used to target these areas. The Board again commended the DIP and SIP presentations.**

### **C. Levy Presentation and Financial Projections (Mr. Ofisher) (4.80)**

**Gary Ofisher, Director of Operations and Treasurer presented his recommended Tentative Tax Levy presentation for the Board's approval. Mr. Ofisher stressed the 2008 CPI was only .1%; and the estimate of new construction is \$4,000,000. This will negatively impact the local tax money coming into the district in the future. Mr. Ofisher informed the Board that, even though the levy will not exceed 5% over last year's levy, it should hold a public hearing on the 2009 tax levy at the next board meeting.**

**The amounts presented as the Tentative Tax Levy are as follows:**

**Education Fund - \$9,931,077  
O & M - \$1,412,414  
Special Ed - \$68,627  
IMRF - \$212,947  
FICA - \$188,221  
Transportation - \$413,279  
Tort Immunity - \$51,471.**

**Mr. Ofisher also advised the Board that the wind turbine project has been reviewed by the attorneys and is in good shape, that the Renewable Energy grant application is due 10/26/09, and that he will update the**

Board further in November. Mr. Ofisher also advised the Board that more grants should be forthcoming at the end of this year. The goal of all these efforts – wind and energy grants – is to put money back into the Education Fund.

- IX. Closed Session (The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).) and the placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).**

At 9:51 p.m., Barb Wisniewski and Carola Majewski moved that the Board of Education enter Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).) and the placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10). Mike Fuechtmann seconded.

**Discussion:** None

**Roll Call:** Barb Wisniewski - aye  
Mike Fuechtmann - aye  
Tom Lair - aye  
Phil Anderson - aye  
Scott Williams - aye  
Tim McHugh - aye  
Carola Majewski - aye

**Motion carried.**

The Board returned to Open Session at 11:20 p.m.

- X. Items for Board Action**

**A. Approval of Greenbrook, Spring Wood and Waterbury SIP Plans**  
Barb Wisniewski moved that the Board of Education approve the Greenbrook, Spring Wood and Waterbury SIP Plans as presented.

Barb Wisniewski moved that the Board of Education approve the Greenbrook, Spring Wood and Waterbury School Improvement Plans as presented; Carola Majewski seconded.

**Discussion:** Once again, the Board complimented the SIP Plans and presentations. The Board asked that next year the SIPs and DIP be presented at a special meeting. They felt there was too much important information presented at one meeting. The members again asked for an update in February.

**Roll Call:** Mike Fuechtmann - aye  
Tom Lair - aye  
Phil Anderson - aye  
Scott Williams - aye  
Tim McHugh - aye  
Carola Majewski - aye  
Barb Wisniewski - aye

**Motion carried.**

**B. Approval of Keeneyville DIP Plan**

Mike Fuechtmann moved that the Board of Education approve the Keeneyville District Improvement Plan as presented, subject to peer review; Barb Wisniewski seconded.

**Discussion:** Again, the Board complimented the Dr. Dirks and the DIP.

**Roll Call:** Tom Lair - aye  
Phil Anderson - aye  
Scott Williams - aye  
Tim McHugh - aye  
Carola Majewski - aye  
Barb Wisniewski - aye  
Mike Fuechtmann - aye

**Motion carried.**

**C. Approval of the Tentative 2009 Levy**

Phil Anderson moved that the Board of Education approve the Tentative 2009 Levy as presented; Barb Wisniewski seconded.

**Discussion:** No further discussion.

**Roll Call:** Phil Anderson - aye  
Scott Williams - aye  
Tim McHugh - aye  
Carola Majewski - aye  
Barb Wisniewski - aye  
Mike Fuechtmann - aye  
Tom Lair - aye

**Motion carried.**

**XI. Miscellaneous**

- A. D20 Band Spaghetti Dinner, Friday, October 23, 5-8 P.M., SW Tiled Gym
- A. November Board Meeting - WEDNESDAY, NOVEMBER 18, 2009, 7:00 P.M.
- A. Waterbury PTO Meeting, Tuesday, November 3, 7:00 P.M.
- Greenbrook PTO Meeting, Wednesday, November 4, 5:00 P.M.
- Spring Wood PTO Meeting, Wednesday, November 11, 7:00 P.M.
- C. III Conference, November 20-22

**XII. Adjournment**

**Carola Majewski moved that the meeting adjourn at 11:22 p.m.; Scott Williams seconded.**

**Ayes: 7**

**Nays: 0**

**Abstains: 0**

**Motion carried.**

**Respectfully submitted,**

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**Tim McHugh, Board President**

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**Barb Wisniewski, Board Secretary**