

ACCIDENTS/EMERGENCIES

In case of accident the following procedure is used:

First Aid is given by the nurse or other authorized personnel in the office if the nurse cannot be reached. If necessary, paramedics will be called.

Every effort will be made to contact the parents if the accident is serious or the child is uncomfortable.

The form you fill out and sign at registration must include emergency information. If your child becomes ill or needs medical attention during the school day, the office will use the emergency information you provided to contact you or the person listed as the local contact. It is essential that you give us accurate up-to-date information. If for any reason you need to be away from home, please indicate to the people listed as emergency contacts where you can be reached during the day. If there are any changes to be made, such as new home or business number, change in contact person, etc., it is your responsibility to notify the office immediately.

No child will be sent home until a parent or authorized person picks the child up at the school office.

HEALTH

Care of Emergency and Injury

Each school is equipped with an adequate first aid room and supplies. A trained health assistant is on duty throughout the day, in addition to the certified school nurse who is on call, if not present at the school. Ill or injured children will be given emergency care until parents can be contacted and assume that responsibility.

Children with fevers, runny noses, sneezes, sore throat, irritated eyes or severe abdominal cramps are sick children and should not be in school. Students should be free of fever, vomiting and/or diarrhea for 24 hours before returning to school. They are not helping their own condition, and certainly are not being fair to their classmates or teachers by attending school while sick.

A health folder is kept on each student with all pertinent health information recorded. It incorporates outside medical information, screening results, attendance and other related data.

Student Medication

The purpose of administering medication in school is to help each child maintain an optimal state of health that may enhance his/her educational plan. The medications shall

be those required during school hours that are necessary to provide the student access to the educational program.

1. Only those medications, which are necessary to maintain the child in school and must be given during school hours, shall be administered.
2. Medication will be administered by the certified school nurse, health assistant, and/or other persons trained by the certified nurse to administer medications. Administrators may give medications should these individuals be unavailable. There will be a set time in each building to facilitate the distribution of medication on a regular and safe basis.
3. Students are not allowed to carry medication of any kind. Medication found in their possession may be confiscated, and disciplinary action taken.
4. The certified school nurse may, in conjunction with a Illinois licensed prescriber and parent(s)/ guardian(s), identify circumstances in which a child may self administer medication in the school office with supervision.
5. All medication, including non-prescription drugs (over the counter), given in school shall be prescribed by a Illinois licensed prescriber on an individual basis as determined by the child's health status. A written order for prescription and non-prescription medications must be obtained from the child's Illinois licensed prescriber. Medication must be brought into school by an adult in the original package or an appropriately labeled container.
6. In addition to the Illinois licensed prescriber's order, a written request shall be obtained from the parent(s)/guardian requesting the medication be given during school hours. The request must include the parent(s)/guardian's name and phone number in case of emergency. It is the parent(s)/guardian's responsibility to assure that the Illinois licensed prescriber order, written request and medication are brought to the school.
7. The principal and/or nurse shall retain the right to accept or reject such requests.
8. Parent(s)/guardian may come to the school to administer medication(s) and **MUST** inform the Health Office of the type of medication administered.
9. Medication shall be kept in a locked space for safe storage or in the refrigerator if so marked.
10. A record will be kept detailing the medication given, to whom, when, and who administered it.
11. The parent's request, the physician's order and the recording information will be kept in the child's Health Folder.

12. All permission for medication shall be renewed at least annually. Changes in medication shall have written authorization from the Illinois licensed prescriber.

13. The parent(s)/guardian will be responsible at the end of the treatment regime for removing from the school any unused medication, which was prescribed for their child. If the parent(s)/guardian do(es) not pick up the medication by the end of the school year, the certified school nurse will dispose of and document that the medications were discarded. Medication will be discarded in the presence of a witness.

14. Opportunity will be provided for discussion with the child, parent, teacher, and physician concerning the benefits and side effects of the medication.

NOTHING IN THIS POLICY SHALL PROHIBIT ANY SCHOOL EMPLOYEE FROM PROVIDING EMERGENCY ASSISTANCE TO STUDENTS INCLUDING ADMINISTERING MEDICATION.

Student Health Examinations

Proof of having had a required health examination shall be submitted at the time of enrollment.

- Prior to entering our Early Childhood Program
- Within one year prior to entering kindergarten and/or first grade.
- Within one year prior to entering 5th and 9th grades.
- Upon transferring into our district, irrespective of the grade, unless health records can be obtained from the former school. These transfer health records must be in compliance with Illinois requirements.

These examinations should be done by a physician and recorded on the state mandated Child Health Examination form, which the school provides. Failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. All students who are first-time registrants shall have 30 days following registration to comply with the health examination and immunization regulations.

The school staff shall apprise parents of their obligation in these areas and shall furnish the necessary forms and keep records of compliance. Parents will be expected to notify the school of any allergies to food or drugs or other physical handicaps their child may have.

In accordance with the Illinois School Code, students objecting to health examinations on religious grounds shall not be required to submit themselves thereto if they present to the appropriate school authorities a statement of such objection signed by a parent/guardian of the student.

The Superintendent, or designee, is authorized to prohibit a student from attending school until requirements for such physical examinations have been met, or a statement objecting to such a physical examination has been submitted.

Student Immunizations

The requirements regarding immunization for students in the district shall comply with the standards adopted by the Illinois Department of Public Health. Every student shall present proof of having received immunization for preventable communicable diseases.

The school staff shall apprise parents of their obligation in these areas and shall furnish the necessary forms and keep records of compliance. If the student's physical condition is such that any one or more of the immunizing agents should not be administered, the examining physician shall so state on the examination form.

Students who have been unable to comply with this policy will be excluded from school on the fifteenth day of October.

Specific immunizations are as follows:

Diphtheria-Pertussis-Tetanus (DPT) - Must have had four (4) doses with the last dose being a booster received on or after the fourth birthday.

Polio - Must have had three (3) or more doses of TOPV with the last dose being a booster received on or after the fourth birthday.

Measles - Verified evidence (physician diagnosed) of having the disease or one (1) shot after 12 months of age and a second dose prior to kindergarten entrance. Additional requirements may be necessary for incoming out-of-state/country students.

Rubella - One (1) dose received after first birthday.

Mumps - One (1) dose after 12 months of age.

Tetanus-Diphtheria (TD) - Children over six years of age who have never had the DPT series are to have two (2) doses at four to eight week intervals, plus one (1) booster one year later.

Hepatitis B - Entering preschool (3) doses; 5th and 6th grades proof of three (3) doses.

HIB - Preschool proof of the HIB primary series and booster. Ages 24 - 59 months who have not received the primary series must show proof of receiving one (1) dose HIB after 15 months of age.

TB Test highly recommended.

In accordance with the Illinois School Code, students whose parents or legal guardians object on religious grounds need not receive the immunizations if they present to the appropriate school authorities a signed statement of objection which details the grounds for such an objection. Any medical objection to an immunization must be made by a physician indicating what the medical reason is. Children exempted for religious or medical reasons are considered to be in compliance with the immunization provisions of the law.

Excuse for Physical Education

A student may be excused from some or all physical activities when the appropriate excuses are submitted to the school by parent(s)/guardian(s) or by a person licensed under the Medical Practice Act.

Dental Examinations

The school encourages dental check-ups annually. The DuPage County Health Department offers an optional fluoride mouth rinsing program for grades 1 through 5.

Screening Tests

Vision - Vision screening for pre-schoolers, kindergarten, grades 1 & 4 will be conducted by the DuPage County Health Department and the Certified School Nurse. Special Education students, new students without documented screening results and students with specific parent or teacher concerns will also be screened. Parents will be notified if the screening indicates concerns. Students wearing glasses are not screened during the regular screening program at school. Once glasses have been prescribed, the student should be rechecked by an eye doctor. Students may be exempt for religious reasons.

Hearing - Individual pure tone audiometric tests are given to pre-schoolers, kindergarten, grades 1, 2, and 3 by the DuPage County Health Department and Certified School Nurse. Special Education students, new students without documented screening results, students with special parent or teacher concerns, and students with known hearing losses will also be screened. During the remainder of the school year any student who has a suspected hearing problem will be retested when the nurse is notified by the child, teacher, parent, or doctor. Parents are notified by letter if a student needs a further evaluation.

Speech - District #20 screens every kindergarten child and every student new to the district for speech and language. If the results indicate that additional support is necessary parents will be contacted regarding follow up procedures.

Communicable Diseases

Some communicable diseases are not preventable as yet, but the school has established exclusion and readmission policies in accordance with county and state regulations in the interest of those concerned.

The school reserves the right to notify parents and send a child home if a communicable disease is suspected. A doctor's diagnosis and treatment may be required to readmit the child into school.

If your child is diagnosed as having one of these diseases, please notify the school to enable us to send notices home alerting others to the symptoms and date of exposure.

a. Chicken Pox - incubation period 14-21 days. Rash associated with fever that occurs early and appears as successive crops of red, raised dots, turning into fluid-filled blisters, drying and forming scabs or crusts. Heaviest on trunk of body. Child excluded from school at least seven (7) days after eruption has appeared. Child may return if free of all symptoms even though scabs have not fallen off. Exposed children may attend school.

b. Scarlet Fever & Streptococcal Sore Throat - Incubation period 2-7 days. Sudden onset of high fever, vomiting, sore throat, bright red, pinpoint rash appearing on neck and chest. Tell-tail "strawberry" tongue. Streptococcal sore throat is scarlet fever without the rash. Child excluded from school at least one (1) day if symptom free and on antibiotics for a 24 hour period and continuing for a duration of 10 days. Nose, throat, glands, and ears must be clear.

c. Tuberculosis - Skin tests are recommended for children when they have their routine physical examinations and most ideally given every one-two years.

d. Skin Rashes - Many rashes and sores resemble more serious contagious diseases. The teacher or nurse is not able to diagnose such conditions, which could be allergic reactions or a quick-spreading case of impetigo. In such cases, the child will be excluded from school until it is determined whether he/she has a contagious disease.

e. Pink Eye - Pink eye is an acute bacterial infection of the lining of the eye. Symptoms include redness, burning, itching or discharge of the infected eye. The child should be seen by a physician for diagnosis and treatment. Children should not attend school until they have received the prescribed treatment for a minimum of 24 hours and are no longer considered infectious.

f. Head Lice - Screening for head lice is done as the need arises. Infested children will be excluded from school until all signs of nits and lice are cleared.

LUNCH PROGRAM

Each student's lunch period will be approximately 25 minutes to eat lunch in the gym area and 25 minutes to participate in supervised play either inside or outside depending

on the weather. Every effort will be made to have the children spend at least part of this time outdoors. **Therefore, please dress your child according to the weather conditions.**

If a child is not well enough to go outside, the child should not be in school. Exceptions will be made when we have a written doctor's explanation.