

Operational ServicesFund Transfers and Fund BalancesTransfer of Funds

Inter-fund loans and transfers within funds shall be made only with Board approval. The Board may from time to time, by resolution, make transfers between the various items in any fund not exceeding in the aggregate 10% of the total of such fund as set forth in the budget.

All transfers between major categories of the budget will be subject to the approval of the Board. Transfers between line items within any major budget category may be made by the Administration without prior Board approval as long as the total amount included in any such category is not changed. The Board will be provided with complete information regarding such changes.

The Board may also authorize the treasurer to make inter-fund loans between the following funds:

FROM	TO
Operations and Maintenance Fund	Educational Fund or Fire Prevention and Safety Fund
Educational Fund	Operations and Maintenance Fund or Fire Prevention and Safety Fund
Operations and Maintenance Fund or Educational Fund	Transportation Fund
Transportation Fund	Operations and Maintenance Fund or Educational Fund or Fire Prevention and Safety Fund

The Board will direct the treasurer to retransfer and repay the loan to the proper fund within three (3) years.

In the event that the Board should fail to make such repayment within the three (3) year period, the Regional Superintendent may hold state equalizer funds authorized under Article 13 of the School Code until repayment is made.

In the case where an intra-fund transfer will be more than ten percent (10%) of the total budget of that fund, a budget amendment will be recommended to the Board.

The Board may also, by proper resolution following a public hearing, transfer money from (1) the Educational Fund to the Operations and Maintenance Fund or the Transportation Fund, (2) the Operations and Maintenance Fund to the Educational Fund or the Transportation Fund, or (3) the Transportation Fund to the Educational Fund or the Operations and Maintenance Fund of the District, provided such transfer is made solely for the purpose of meeting one-time, non-recurring expenses. The public hearing will be preceded by at least one published notice occurring at least 7 days and not more than 30 days prior to the hearing in a newspaper of general circulation within the District and by posted notice at least 48 hours before the hearing, with both notices setting forth the time, date, place and subject matter of the hearing.

Working Cash Fund

The Board may from time to time, by separate resolution, direct the treasurer to transfer moneys from the working cash fund, including interest earned from investment of the working cash fund, to another fund of the District. Such resolution will comply with the requirements of Section 20-5 of the Illinois School Code.

Fund Balances

It is the intent of the Board of Education to maintain adequate balances in all District funds, and to demonstrate and preserve financial stability in the District.

In order to accomplish this goal, the Board will attempt at all times to 1) avoid excessive short term borrowing; 2) avoid spending operational funds for special interest; 3) accumulate sufficient assets to make designated purchases and cover unforeseen expenditures; and 4) preserve a high bond rating.

The District will also use all reasonable means to maintain a minimum June 30th unreserved fund balance equal to 25% of the operating fund expenditures for the coming fiscal year. The operating funds include the Education, Operations and Maintenance, IMRF, Transportation and Working Cash Funds.

LEGAL REF.: Illinois School Code, Sec. 10-22.33, 17-1, 17-2A, 20-4, 20-5, and 20-8 (105 ILCS 5/10-22.33, 5/17-1, 5/17-2A, 5/20-4, 5/20-5, and 5/20-8).

Adopted: February 26, 2004