

School Board

Board Policy Development

The formulation and adoption of written policies is the basic method by which the School Board exercises its leadership. A "policy" is a statement adopted by the School Board providing general guidance on a specific topic which can be implemented by administrative action or procedures. Policy development and review in School District No. 20 shall be an ongoing process.

Preliminary Development

Any School Board member, the Superintendent, or any District citizen may propose new policies or changes to existing policies. Suggestions from staff members or organizations are processed through regular administrative channels.

The Superintendent or a designee is responsible for: (1) notifying those who will be affected by a proposed policy and obtaining their advice and suggestions, and (2) drafting policy recommendations into acceptable written form for further deliberation and/or action by the School Board. The Superintendent shall seek the counsel of the school attorney when there may be a legal question or of proper legal procedure in a policy's development.

Policy Adoption

Policies or policy revisions will not be adopted at the Board meeting at which they are introduced. Further Board consideration will be given at a subsequent meeting(s). The School Board may grant temporary approval to meet emergency conditions or special events which may occur before formal action can be taken.

Policy Dissemination

The School Board policies are available for public inspection in the Administrative Office during regular office hours. Copy requests can be made under the District's Access to Public Records Policy.

Administration in Policy Absence

In the absence of School Board policy, the Superintendent is authorized to take appropriate administrative action but shall promptly inform the School Board.

Suspension of Policies

The operation of any School Board policy not established by law or contract may be temporarily suspended by a majority vote of Board members present at a regular or special meeting.

Board Policy Review and Evaluation

The School Board shall periodically evaluate the execution and results of its policies and consider whether any modifications are required.

Board Review of Administrative Procedures

The Superintendent shall notify and provide a copy to the School Board of any new or modified administrative procedures. The Board retains the right to direct the Superintendent to make changes.

LEGAL REF.: Illinois School Code, Sec. 10-20.5 (105 ILCS 5/10-20.5.); and
23 Ill.Admin.Code §1.210.

CROSS REF.: 3.40

Adopted: March 27, 1997
Reviewed: November 14, 2002
Reviewed: October 28, 2010