

## Operational Services

### Tuition and Fees

#### Tuition

Non-resident students may be permitted to attend District schools with the permission of the Superintendent and upon payment of tuition as set by the Board.

Tuition will be paid in an amount not exceeding 110% of the per capita cost of maintaining the schools of the District for the preceding year, as determined with reference to the most recent audit which is available at the commencement of the current school year.

One-half of the yearly tuition shall be paid at the beginning of the first semester and the remaining balance shall be paid at the beginning of the second semester.

Non-resident pupils attending the schools of the District for less than the school term shall have their tuition apportioned. However, pupils who become non-residents during a school term shall not be charged tuition for the remainder of the school term in which they became non-resident pupils.

#### Student Fees

The purpose of the textbook-workbook rental fee is to provide funds towards the purchase of textbooks, workbooks, duplicating paper and masters, magazines (i.e. Scholastic News), dictionaries, paperback books, maps, etc., for the School District in all levels of education and grades of the school system. The District practices a policy of reviewing all subject areas every five (5) years and, consequently, curricular material is replaced as needed, subject to available funds.

#### Policy Guidelines

1. Book fees will be annually approved by the Board of Education with the formal adoption of the Education Fund budget.
2. Confirmation of the payment of book fees will be through receipts issued by the District.
3. All fee moneys are to be turned in by the School Principal to the Business Office for deposit on a daily basis. No funds are to be kept at the school overnight.

Unpaid Fees

If a student has unpaid fees and transfers to a public school located in Illinois or any other state, the District may elect to include in the student's record transferred to the new school an unofficial record of the student's grades in lieu of the student's official transcript of scholastic records. If the District so elects, it shall, within 10 calendar days after the student has paid all of his or her unpaid fees and at its own expense, forward the student's official transcript of scholastic records to the student's new school.

Waiver of Fees

The fees referenced in this policy may be waived, in appropriate circumstances, in accordance with Board Policy 4.140.

LEGAL REF.: Illinois School Code, Sec. 2-3.96, 10-20.12a, 10-20.12b, 10-20.13, 10-22.25, and 28-16 (105 ILCS 5/2-3.96, 5/10-20.12a, 5/10-20.12b, 5/10-20.13, 5/10-22.25, and 5/28-16); 23 Ill.Admin.Code §375.75(f).

CROSS REF.: 4.23, 4.140, and 7.60.

Adopted: May 22, 1997  
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