

Operational Services

Inventories

The District shall maintain an inventory of the buildings and capital equipment of the District. The inventory record of equipment shall include a description of each item, the quantity, the location, the date of purchase, and the cost or the estimated replacement cost. The inventory records shall be verified against a physical count on a random basis by the District's Auditor.

Adopted: May 22, 1997
Reviewed: January 23, 2003
Reviewed: November 17, 2010