

Operational ServicesSafetySafety Program

The Superintendent shall develop guidelines implementing a comprehensive safety and crisis program which includes a systematic method for identifying and evaluating risks and the provision of first aid and emergency care.

The Superintendent shall also oversee the development of a general program for District and Building safety and security to facilitate a quick response to any natural disaster, mechanical disaster, incidents of crime, disruption or violence and to provide for the general safety of the students, employees and property of the School District.

The program may specify which members of the school staff will be responsible for notifying appropriate administrative officers and police, and if deemed necessary, which members will be assigned supervision of key areas of the school plant. Plans may also include a method of notifying the building personnel in the form of an alert to confine and control activity.

The Superintendent or designee shall develop and implement a comprehensive safety and crisis plan incorporating both avoidance and management guidelines. The comprehensive safety and crisis plan shall specifically include provisions for: injury prevention; bomb threats, weapons, and explosives on campus; fire emergency and drill procedures; tornado protection; instruction in safe bus riding practices; emergency aid; post-crisis management; and responding to medical emergencies at an indoor physical fitness facility. During each academic year, each school building must conduct a minimum of:

1. Three school evacuation drills.
2. One bus evacuation drill, and
3. One severe weather and shelter-in-place drill.

An annual inspection of all school facilities for security weaknesses may also be made by the Superintendent, Building Principal, Director of Buildings and Grounds and a representative of the local police department.

Convicted Child Sex Offender and Notification Laws

State law prohibits a child sex offender from being present on school property or loitering on a public way within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and the parent/guardian (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion and notifies the Building Principal of his or her presence at the school, or
2. Has permission to be present from the School Board, Superintendent or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity. If a student is a sex offender, the Superintendent or designee shall develop guidelines for managing his or her presence in school.

The Superintendent shall develop procedures for the distribution and use of information from law enforcement officials under the Sex Offender Community Notification Law and the Child Murderer and Violent Offender Against Youth Community Notification Law. The Superintendent or designee shall serve as the District contact person for purposes of these laws. The Superintendent and Building Principal shall manage a process for schools to notify the parents/guardians during school registration that information about sex offenders is available to the public as provided in the Sex Offender Community Notification Law. This notification must occur during school registration and at other times as the Superintendent or Building Principal determines advisable.

All contracts with the School District that may involve an employee or agent of the contractor having any contact, direct or indirect, with a student, shall contain the following:

The contractor shall not send to any school building or school property any employee or agent who would be prohibited from being employed by the District due to a conviction of a crime listed in 105 ILCS 5/10-21.9, or who is listed in the Statewide Sex Offender Registry or the Statewide Violent Offender Against Youth Database. The contractor shall obtain a fingerprint-based criminal history records check before sending any employee or agent to any school building or school property. Additionally, at least quarterly, the contractor shall check if an employee or agent is listed on the Statewide Sex Offender Registry or the Statewide Violent Offender Against Youth Database.

The Illinois Child Sex Offender and Murderer Community Notification Law, (730 ILCS 152/101 et seq.) (the "Act") requires that every "child sex offender", as that term is defined in the Act, must notify the Chief of Police or Sheriff in the municipality or unincorporated area in which the child sex offender expects to reside, that the offender is a child sex offender. The Act also requires that the applicable law enforcement agency having jurisdiction must disclose the names, addresses and offense or adjudication of all registered child sex offenders to the school boards of local public school districts. The Act does not authorize school boards to distribute information about specific local child sex offenders after they receive such notification.

Student Insurance

The School Board will designate a company to supply student accident insurance coverage and provide funding for this insurance.

Fire and Tornado Protection Plan and Drills

The Building Principal shall develop a plan of fire, civil defense, and tornado warning, protection, and evacuation. This plan shall be distributed at the beginning of each school year to each teacher. There shall be an appropriate number (at least 3) of full participation exit drills during the regular school term. An exit drill shall be conducted early during the school term and the remaining drills should be scheduled so as to avoid severe winter weather.

School Bus Safety

Students transported by bus shall be provided with instruction in safe bus riding practices. The instruction shall include emergency evacuations, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher.

Emergency Closing

The Superintendent is authorized to close the schools in the event of hazardous weather or other emergencies which threaten the safety of students, staff members, or school property.

Unsafe School Options

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

1. All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education.
2. Any student who is a victim of a violent criminal offense, as defined by 725ILCS 120/3, that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

LEGAL REF.: Illinois School Code, Sec. 10-20.22, 10-20.23, and 27-26 (105 ILCS 5 /10-20.22, 5 /10-20.23, and 5 /27-26);
41 Ill.Admin.Code §110.20;
Illinois Rules and Regulations for Fire Drills in Schools, 5 111. Reg. 10676.

CROSS REF.: 7.300

Adopted: May 22, 1997
Reviewed: January 23, 2003
Revised: August 11, 2005
Revised: December 15, 2005
Revised: September 28, 2006
Revised: October 25, 2007
Revised: November 17, 2010