

Students

Student Residency

Residents

Students who are residents of Keeneyville Elementary School District No. 20 shall be admitted to school in accordance with admission requirements established by law. All students enrolling in the District for the first time shall provide documents from the list below as proof of residence.

- REQUIRED 1. Current Title Evidence, Mortgage Papers, Lease Agreement, or completed Student Registration and Proof of Residency Questionnaire and Affidavit of Residence. If a Proof of Residency Questionnaire and Affidavit of Residence are provided as proof of residency, a mortgage or lease document from the District 20 property owner or leaser is required, as well as a letter stating that the parent/guardian of the District 20 student registering lives there. The letter must state the term of the agreement with the parent/guardian. If using the Proof of Residency and Affidavit of Residence, the parent/guardian must also agree to an investigation by a District appointed investigation company.
- REQUIRED 2. Photo Identification of the parent/guardian who is registering the child (may include Driver's License, Illinois State Identification Card, etc.)

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child parent/guardian is unable to produce records normally required to establish residency. School Board Policy 6.140, *Education of Homeless Children*, and its implementing administration procedure govern the enrollment of homeless children.

School District No. 20 may require verification of residency as a means of validating compliance with the proof of residence requirement.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within 60 days after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition. When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

Non-Residents

Non-resident students may attend District No. 20 schools only upon the recommendation of the Superintendent and approval of the Board of Education, subject to the following guidelines:

1. The student will attend on a year-to-year basis. Approval for any one year shall not be construed as authorization to attend a following year.
2. The student will attend the school designated by the Board of Education.

3. The student will not be accepted for enrollment if the enrollment will result in a class size larger than that considered appropriate for the respective grade level.
4. Parents/guardians of non-resident students who attend the schools of the District shall be charged tuition in accordance with Sections 10-20.12a and 10-20.12b of the Illinois School Code. Tuition may be pre-paid on or before the first day of the semester, or paid in monthly payments, on or before the first day of each month of school attendance. Non-resident students attending the schools of the District for less than the school term shall have their tuition apportioned.
5. Transportation to and from school shall be the responsibility of the parent or guardian.
6. Parents of students enrolled under this policy shall be required to abide by all rules and regulations set forth by the Board of Education, the administration and the respective school which the student attends.

Former Residents

Students who are residents of School District No. 20 at the beginning of any school term and who become non-residents during the term shall be permitted to complete the remainder of the school term and shall not be charged tuition.

Future Residents

Non-resident parent(s) or guardian(s) who have purchased, rented or built a principal residence within School District No. 20, but will not occupy said residence by the beginning of the school term, may enroll their student(s) in School District No. 20 schools providing they meet all of the following conditions:

1. The principal residence is to be occupied within 30 days of the commencement of the school term.
2. The non-resident parent(s) or guardian(s) can provide bona fide evidence of a sales contract, lease, or rental agreement for property within School District No. 20 which provides occupancy by the parent/guardian within 30 days of the commencement of the school term.
3. The non-resident parent(s) or guardian(s) agree to provide transportation for the student(s) to the assigned school(s).

All non-resident parent(s) or guardian(s) who meet the above conditions may enroll their student(s) tuition free. Such students are subject to the same terms and conditions of enrollment as are resident students and their parent(s) or guardian(s). Failure to occupy the residence within 30 days shall result in immediate assessment of full non-resident tuition, and the student shall be excluded from school until the tuition is paid.

Handicapped Students

The resident district of any handicapped child shall be determined in accordance with Article 14 of the Illinois School Code.

Guidelines

The Superintendent of Schools is authorized to develop and implement administrative procedures for determining the residency of students attempting to enroll in the District's schools and for verifying the residence of students already enrolled, where circumstances suggest the student may be a resident of another school district.

The Board shall review and determine any disputed residence matters, in accordance with this policy and the administrative guidelines relating hereto.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a non-resident of the District for whom tuition is required to be charged, he or she on behalf of the School Board shall notify the person who enrolled the student of the tuition amount that is due. The notice shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by The School Code, 105 ILCS 5/10-20.12b.

LEGAL REF.: Illinois School Code, Sec. 10-20.12a, 10-20.12b, and 10-22.5 (105 ILCS 5/10-20.12a, 5/10-20.12b, and 5/10-22.5);
Illinois School Code, Article 14 (105 ILCS 5/14-1.01, *et seq.*);
Illinois Education for Homeless Children Act (105 ILCS 45/1-1 *et seq.*).

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