

II. DATA COLLECTION AND ANALYSIS AND GAP ANALYSIS WORKSHEET

Spring Wood Middle School

2009-10 School Year

School Improvement Team Members and Others Who Participated in the Data and Gap Analysis and Priority Setting	
Mr. Craig Barringer, Principal	Mrs. Marisa Struyk, Teacher
Ms. Danielle Benefiel, Teacher	Ms. Kathy Stuckey, Teacher
Ms. Rebecca Dennis, Teacher	Mrs. Chris Ryan, GATE Teacher
Ms. Tiffani Haught, Teacher	Ms. Amy Traversone, Teacher
Mr. Terry Karner, Teacher	Ms. Cecilia Bourezg, Teacher

Check all the areas to which these data and gap analyses apply.

Student Academic Achievement Teaching/Learning Strategies Resource/Technology Deployment X Family/Community Involvement	Student Non-Academic Achievement Professional Development Partnerships X Other
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II-A-1: Data Collection <i>What data do we have to inform us?</i>	II-A-2: Source of Data <i>Where did we find these data?</i>	II-B: Findings/Analysis <i>What are these data telling us?</i>	II.C: Gap Analysis <i>What are the areas for improvement?</i>
INTERNAL REVIEW – LEARNING COMMUNITY QUESTION: What opportunities are available to help parents have a greater understanding of how they can support their child’s learning at home?	08-09 (07-08) Parent Surveys 08-09 (07-08) Student Surveys	“ <u>There is enough communication between my child and the faculty.</u> ”--Parents: 89% (69%) “agree. “I am listened to” – Student survey: 65% (59%) agree.	Communication between school and home is still an area that needs work, especially with the students to help them understand that the school is involved in community service activities.
INTERNAL REVIEW QUESTION: Is the Spring Wood Library being properly used?	08-09 (07-08) Parent Surveys 08-09 (07-08) Student Surveys	“ <u>My child likes to visit the school library.</u> ”-- Parents: 82% (71%) agree. Students: 83% (76%) of the 6 th graders, 81% (74%) of the 7 th graders, and 65% (60%) of the 8 th graders agree.	We would like to see student attitudes towards the Spring Wood library improve. Efforts should continue so parents see the same positive impact the library provides.
INTERNAL REVIEW QUESTION: Are the discipline procedures effective?	08-09 (07-08) Parent Surveys 08-09 (07-08) Student Surveys	“ <u>The discipline program is effective.</u> ”- Parents: 72% (53%) “agree”. Students: 68% (60%) of the 6 th graders, 63% (59%) of the 7 th graders, and 49% (48%) of the 8 th graders agreed. Detentions went up to 695 from 679. In-School Suspensions went down to 127 from 130 and Out-of-School Suspensions went up down from 43 to 24.	Staff needs to look at the perception and implementation of the discipline program.

INTEGRATED ACTION PLAN

<p>SCHOOL IMPROVEMENT GOAL: Goal #1: Improve literacy throughout the building. Our goal is to have at least 88% meet and exceed the standards as shown by the ISAT Reading test.</p>			<p>RATIONALE FOR THE GOAL: 15% (21% last year) of all of the students did not meet the State Standards. 18% (19% last year) of all Spring Wood 6th grade students, 16% (25% last year) of all the 7th grade students, and 14% (22% last year) of all the 8th grade students fell in the “Does Not Meet” category on the ISAT Reading test.</p>	
<p>STANDARDS SUPPORTED BY THIS GOAL: Reading with fluency and comprehension and reading a broad range of materials. District Mission Statement: “Literacy of all students needs to be the main focus in all curricular areas at all grade levels.” District 20 Graduate Profile: “Effective communicators who read, write, and listen in a variety of contexts.”</p>			<p>EVALUATION: ISAT scores.</p>	
SPECIFIC, MEASURABLE STEPS TO BE TAKEN	TIME LINE	PERSONS RESPONSIBLE	DETAILED EXPLANATION OF EXPENDITURES	<i>COST ANALYSIS</i>
<p>Activity 1: Teams will address the following questions monthly: 1. What went right this week? 2. What went wrong this week? 3. How did you fix #2? 4. Did you use any instructional strategies that you were excited about? 5. Do you have any ideas to help us be a better team/school? Measurement for the Activity: Team minutes. Population Served: 6 – 8 grade teachers</p>	<p>October thru End of the year.</p>	<p>Mr. Barringer</p>	<p>No additional cost</p>	<p>\$0.00</p>
<p>Activity 2: Use common assessments to monitor student learning. Measurement for the Activity: Data from assessments. Population Served: all students.</p>	<p>2008-09</p>	<p>Dr. Dirks Mr. Barringer Mrs. Wempe</p>	<p>No additional cost.</p>	<p>\$0.00</p>
<p>Activity 3: Purchase new books and materials for the library. Measurement for the Activity: Budget and purchase requisitions. Population Served: Teachers and students.</p>	<p>Summer 2009</p>	<p>Mrs. Pfeffer</p>	<p>Budget of \$4,000 for books.</p>	<p>\$4,000.00</p>
<p>Activity 4: Continue with 3 “Charter Strategic Learning” classes. Measurement for the Activity: Lesson plans. Population Served: 6th and 8th grade</p>	<p>2009-10</p>	<p>Mrs. Alderson Ms. Laben Mr. Stout Mr. Karner Mr. Barringer</p>	<p>No additional cost.</p>	<p>\$0.00</p>

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SPECIFIC, MEASURABLE STEPS TO BE TAKEN	TIME LINE	PERSONS RESPONSIBLE	DETAILED EXPLANATION OF EXPENDITURES	<i>COST ANALYSIS</i>
<p>Activity 5: Create a 7th grade boys’ book club Measurement for the Activity: Attendance sheets Population Served: Selected 7th Graders</p>	<p>October 2009</p>	<p>Mrs. Pfeffer Mrs. Wempe</p>	<p>No additional cost</p>	<p>\$0.00</p>
<p>Activity 6: Host Family Reading Night Measurement for the Activity: Attendance Population Served: Parents and Students</p>	<p>November 2009</p>	<p>Mrs. Pfeffer, Mrs. Wempe, Ms. Benefiel</p>	<p>Refreshments: \$30 Bookmarks & supplies: \$50</p>	<p>\$80.00</p>
<p>Activity 7: Host Title I Family Reading Night Measurement for the Activity: Attendance Population Served: Parents and Students</p>	<p>November 2009</p>	<p>Mrs. Wempe</p>		<p>\$0.00</p>
<p>Activity 8: Monthly articles regarding reading and/or the SWMS library will be included in the newsletter. Measurement for the Activity: The newsletters and the surveys (student and parent surveys) Population Served: Spring Wood Families</p>	<p>2009-20010</p>	<p>Mrs. Pfeffer and Mr. Barringer</p>	<p>Reading articles cost approximately \$190.00 per year. Monthly “Reading Connection”</p>	<p>\$190.00</p>

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SPECIFIC, MEASURABLE STEPS TO BE TAKEN	TIME LINE	PERSONS RESPONSIBLE	DETAILED EXPLANATION OF EXPENDITURES	<i>COST ANALYSIS</i>
<p>Activity 1: All students will be involved in ISAT preparation activities. Measurement for the Activity: Lesson plans and reflection sheets. Population Served: Teachers and students</p>	2009-10	6 th , 7 th and 8 th Grade Teachers	No additional cost.	\$0.00
<p>Activity 2: Students will write extended responses at least quarterly. Measurement for the Activity: Actual written responses to be submitted to the office each quarter. Population Served: Teachers and students</p>	2009-10	LA teachers	No additional cost.	\$0.00
<p>Activity 3: Create a testing schedule which follows best practice. Measurement for the Activity: Testing memo and ISAT test scores. Population Served: Teachers and students</p>	February 2010	Mr. Barringer and SIP Team	No additional cost.	\$0.00

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SPECIFIC, MEASURABLE STEPS TO BE TAKEN	TIME LINE	PERSONS RESPONSIBLE	DETAILED EXPLANATION OF EXPENDITURES	<i>COST ANALYSIS</i>
<p>Activity 4: Advisory classes will create motivational testing posters to be hung in the Commons prior to ISAT testing. Measurement for the Activity: Posters and ISAT scores. Population Served: Teachers and students</p>	2009-10	Mrs. Stuckey, Advisory coordinator and TAP teachers.	Minimal cost for poster boards.	\$100.00
<p>Activity 5: The school will provide additional academic support through the after-school homework/tutoring program. Measurement for the Activity: Test scores, student work, team meeting minutes. Population Served: Students and parent.</p>	October 2009- May 2010	Teams	\$9,000 has been budgeted for the after-school program.	\$9,000.00
<p>Activity 4: Staff development will be provided for formative assessment. Measurement for the Activity: Lesson plans. Population Served: Teachers and students</p>	August 2009 – May 2010			

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SCHOOL IMPROVEMENT GOAL: Goal #2: To increase the percentage of students who meet and exceed the Standards as shown by the ISAT test in Mathematics. Our goal is to have at least 85% of the students meet or exceed the Math standards.		RATIONALE FOR THE GOAL: 21% (22% in 2008) of the school did not meet the State Standards as measured on the ISAT Math Tests. 25% (22% in 2008) of the 6 th grade students, 18% (23% in 2008) of the 7 th grade students, and 21% (25% in 2008) of the 8 th grade students fell in the “Does Not Meet” categories on the ISAT Math test.		
STANDARDS SUPPORTED BY THIS GOAL: All state math standards. District 20 Graduate Profile – “Academically competent learners who meet or exceed successfully the state learning standards in all content areas.” And – “Creative and critical thinkers who assess, validate, analyze, synthesize, and evaluate information from a variety of sources.”		EVALUATION: ISAT and DIFF scores.		
SPECIFIC, MEASURABLE STEPS TO BE TAKEN	TIME LINE	PERSONS RESPONSIBLE	DETAILED EXPLANATION OF EXPENDITURES	COST ANALYSIS
Activity 1: The ISAT sample math tests results will be analyzed by the special education teachers and math teachers collaboratively to better identify weaker areas. Measurement for the Activity: Department minutes and lesson plans. Population Served: Math and Special Education departments	2009-10	Mr. Barringer Math teachers Special Education Teachers Ms. Fern Tribbey	No cost to the District	\$0.00
Activity 2: The math teachers and special education teachers will collaboratively work on common assessments and UBDs. Measurement for the Activity: Minutes from department meetings, lesson plans, and student samples. Population Served: Math and Special Education teachers.	2009-10	Math and Special Education Departments Ms. Fern Tribbey and Mr. Barringer	Stipends: \$2,850.00 – RESPRO	\$2,850.00
Activity 3: The math and special education teachers will conference with every student in the Math Support classes at least quarterly. Measurement for the Activity: Conference logs turned in monthly. Population Served: Spring Wood math and Special Education teachers.	2009-10	Math and Special Education Teachers Ms. Fern Tribbey and Mr. Barringer	No cost – done during Math Support class time	\$0.00

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SPECIFIC, MEASURABLE STEPS TO BE TAKEN	TIME LINE	PERSONS RESPONSIBLE	DETAILED EXPLANATION OF EXPENDITURES	COST ANALYSIS
Activity 4: IMSA Excellence 2000+ Measurement for the Activity: Attendance, student work, teacher reflections Population Served: Teachers, students and parents	Weekly throughout the 2009-2010 year	Ms. Tewskbury Mr. Studabaker Mrs. Younker	(30 hours each) x \$22.00 per hour x 3 staff members = \$1,980 6 hours of field trips x \$22.00 per hour x 3 staff members = \$396 School pays registration \$250.00	\$4,870.00
Activity 5: Teachers will attend conferences on differentiation and coaching. Measurement for the Activity: Lesson plans and reflection forms. Population Served: Teachers and students	2009-10	Dr. Dirks Mrs. Engstrom Ms. Traversono Ms. Josefik New Spec. Ed.	Registration for Differentiated Assessments and Grading Seminar with Rick Wormeli: 2 teachers = \$700 Subs for that conference and NSDC conference: \$1,000 - RESPRO	\$1,700
Activity 6: Teachers will be sent to Co-teaching workshops. Measurement for the Activity: Reflection forms and department meeting minutes. Population Served: Teachers and students	Fall 2009	Mrs. Sluga Ms. Kammes Ms. Madeck Ms. Krengel	Substitutes: 4 x \$100 = \$400 Registration: \$100 each = \$400	\$800.00
Activity 7: Teachers will work after school hours with the District Data Coach. Measurement for the Activity: Reflection forms and department meeting minutes. Population Served: Teachers and students	2009 – 2010 School Year	Data Coach Dr. Dirks Ms. Tribbey	Substitutes = \$7,450.00	\$7,450.00

INTEGRATED ACTION PLAN

SCHOOL IMPROVEMENT GOAL: Goal #3: To improve communication and image as evidenced by maintaining the percentage of agrees on our Parent Survey statements.			RATIONALE FOR THE GOAL: The parent survey saw an increase to 89% when compared with 54% in 07-08, when asked if parents felt there was enough communication between the child and the faculty. The parent survey showed an increase to 90% from 81% in 07-08 when responding to the statetment, “My child likes to come to school.”	
STANDARDS SUPPORTED BY THIS GOAL: District 20 Belief Statement: “Active involvement by the community is necessary to provide the best education for students.”			EVALUATION: Parent and student survey information.	
SPECIFIC, MEASURABLE STEPS TO BE TAKEN	TIME LINE	PERSONS RESPONSIBLE	DETAILED EXPLANATION OF EXPENDITURES	COST ANALYSIS
Activity 1: White Pines Measurement for the Activity: Attendance records Population Served: The 6 th grade students and the SWMS community.	September 2009	Mrs. Alderson	Transportation (\$2,300)-Illinois Conservation Foundation Grant (Mrs. Alderson) and the cost of low-income students (\$6,800) – Illinois Conservation Foundation Grant and District Funds	\$9,100
Activity 2: Student-Led Conferences Measurement for the Activity: Attendance at the conferences and parent surveys. Population Served: Spring Wood students.	November 2009	All teams	No cost to the school	\$0.00
Activity 3: “Good News” postcards and positive phone calls. Measurement for the Activity: Log of phone and parent contacts and parent surveys. Population Served: Spring Wood community	2009 - 10 school year	Team leaders	Postcards have already been purchased. \$150 will be allocated to cover postage.	\$150.00
Activity 4: The School Newsletter will be emailed to all students’ homes. Measurement for the Activity: Parent survey Population Served: Spring Wood community	Monthly	Mr. Barringer	No cost due to email	\$0.00

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SPECIFIC, MEASURABLE STEPS TO BE TAKEN	TIME LINE	PERSONS RESPONSIBLE	DETAILED EXPLANATION OF EXPENDITURES	COST ANALYSIS
<p>Activity 5: “Meet and Greet” sixth graders prior to the start of school. Measurement for the Activity: Feedback from staff involved and parent and student surveys. Population Served: Spring Wood students.</p>	<p>August 2009</p>	<p>Mr. Bocian Mr. Barringer Ms. Dennis Mr. Hubert</p>	<p>No cost to the school</p>	<p>\$0.00</p>
<p>Activity 6: Active participation by staff members at PTO meetings. Measurement for the Activity: PTO minutes and parent surveys. Population Served: Spring Wood community</p>	<p>2009-10 School Year</p>	<p>Mrs. Alderson</p>	<p>No cost to the school</p>	<p>\$0.00</p>

INTEGRATED ACTION PLAN

SCHOOL IMPROVEMENT GOAL: Goal #4: To maintain the teaching and learning environment, as evidenced by the number of detentions and suspensions not increasing when compared with 2008-09			RATIONALE FOR THE GOAL: We have seen a decrease already in the number of detentions issued since we implemented PBIS. 891 detentions were issued in 06-07 and 679 in 07-08. We had a slight increase in the number of detentions in 08-09 (695). We had 202 ISS in 06-07, 130 in 07-08, and 127 in 08-09. We had 24 OSS in 06-07, 43 in 07-08, and 24 in 08-09.	
STANDARDS SUPPORTED BY THIS GOAL: District 20 Belief Statement: "Active involvement by the community is necessary to provide the best education for students."			EVALUATION: Staff climate surveys and discipline reports.	
SPECIFIC, MEASURABLE STEPS TO BE TAKEN	TIME LINE	PERSONS RESPONSIBLE	DETAILED EXPLANATION OF EXPENDITURES	COST ANALYSIS
Activity 1: PBIS Committee to continue to examine procedures and make recommendations. Measurement for the Activity: Minutes and reports at staff meetings. Population Served: Spring Wood staff and ultimately the entire school community.	2009-10	Mr. Bocian PBIS Committee	No expenses as this is a volunteer committee	\$0.00
Activity 2: Create "Cool Tools" monthly and use them in classrooms to train students. Measurement for the Activity: Minutes and reports at staff meetings. Population Served: Spring Wood staff and ultimately the entire school community.	2009-10	PBIS Committee	5 teachers x 17 hours x \$24 = \$2,040 for summer work. (Title Money) 5 teachers x 2 days x \$100/day = \$1,000 for subs out of sub budget 5 teachers x 9 meetings x \$22/hour x 1.5 hours = \$1,485 – staff development budget	\$4,525.00
Activity 3: Continue to use SWIS software to track discipline concerns. Measurement for the Activity: Minutes and reports at staff meetings. Population Served: Spring Wood staff and ultimately the entire school community.	August 2009 - May 2010	Mr. Bocian Mrs. Kowalczyk	The cost of the license is \$350, training is free.	\$350.00

**Spring Wood Middle School Integrated School Improvement Plan 2009-10
Source Distribution Budget Sheet**

Budget Summary (by Funding Source)

2009-10 School Year

Goal #	Focus Area	Title I	Title II	Title IV	Title V	RESPRO	Tech	ETC	Voc Ed	QA	Gen Rev	Sys of Sup	Grants	Other PTO/ Student Council
1	Reading										\$17,290			
2	Math	0				\$13,000								
3	Communication/ Image										\$9,200			
4	Teaching and Learning Environment										\$4,900			
Total						\$13,000					\$31,390			

