

Spring Wood Middle School
Band Hand Book 2018-2019
Band Enrolment Checklist!

All forms are due back by Friday, August 31, 2018



Please read over this handbook as a family.

Obtain working instrument for school year.

Order Essential Elements 2000 Book #1 6th Grade. (Same as last year)

You can order this book through Quinlan and Fabish. www.qandf.com

Check all band calendar dates making sure to add them to your family calendar.

Return "Student and Parent Acknowledgement" from at the first band lesson.

Return "SWMS Music" Polo order form (6th grade and applicable 7th/8th)

Mr. David Hellyer, Director
Spring Wood Middle School
5540 Arlington Dr. East
Hanover Park, IL 60133

For the band program at Spring Wood Middle School to run as smoothly as possible, we (parents, students, and teacher) must work together towards its success. Understanding the expectations between the students, parents, and teacher will help make this a great school year for the Spring Wood Middle School band program. Please read through this handbook and discuss the material with you child, and sign the form below.

Digital copies of handbook can be emailed to you at your request.

Please return the completed for to Mr. Hellyer by Friday, August 31, 2018!

If you have any questions or concerns, I can be contacted using the information below:

Office Phone: (630) 894-4099

Cell Phone: (630) 514-4038 Emergency only

Email: dhellyer@esd20.org(preferred)

Remind: Text @SWBANDS18 to 81010

School Address: 5540 Arlington Dr. East

Hanover Park, IL 60133

Student Parent Acknowledgement Form

2017-2018

I have read and understand the procedures and expectations outlined in the Spring Wood Middle School Band Handbook. I understand that I am responsible for all of the policies described including concerts, practicing, and performances and/or rehearsals of the regular school day.

Student Name (Print) Parent Name (Print)

Student Signature Date Parent Signature Date

Phone #: _____

Cell Phone #: _____

Email: _____

Address: _____

Emergency Contact: _____

Name and Relation to child Emergency Phone

Purpose

The purpose of this handbook is to serve as a reference for questions the student, parents, or teacher may have over the course of the 2018-19 school year. Any problems or questions that arise in the classroom will be handled according to the procedures outlined in this handbook unless the situation calls for special action as determined by the teacher.

Mission Statement

The Mission of the Spring Wood Middle School Band is to grow as an individual and ensemble musician, promote communal learning in the classroom, and develop important life skills. Students will learn to challenge themselves both as musicians and people and strive for excellence in all that they do. They will learn to be responsible and represent themselves respectfully both inside and outside of the classroom.

Expectations

Students are expected to behave with respect and maturity as they would in any other classroom.

At every rehearsal you are required to:

Come to rehearsal with your instrument, music, supplies (including a pencil) and a positive attitude

Be in your chair and ready to start rehearsal on time -3 minutes after the bell

Not play on equipment or instruments that do not belong to you

Clean up your area at the end of each rehearsal.

- No supplies or equipment left behind

- Stands pushed forward to the chair in front of you

- Chair front legs on blue line

In addition to the daily responsibilities, students are expected to practice outside of class. Throughout the semester, students will be asked to check off certain scales depending on their level in the program. Finally, every student is required to attend all scheduled lessons, rehearsals, and concerts.

Financial Responsibilities In order to develop a successful ensemble, students are asked to purchase the necessary materials for their instrument. It is the responsibility of the parents to obtain an instrument for their students. Instruments are available for rental through any reputable supplier or can be arranged through Mr. Hellyer. Please feel free to contact Mr. Hellyer with any questions you have regarding instruments, models, pricing, etc.

To offset the costs of a growing successful band program, all students are required to participate in two fundraisers: Spaghetti Dinner and Pancake Breakfast. Additionally, we ask that at least one adult from each family volunteer to help with at least one of these events. Students that do not participate in these events will not be able to participate in various fieldtrips. Exceptions can be made on a case by case basis at the discretion of the director.

Spring Wood Middle School Ensembles

In addition to our two major ensembles, we are privileged to have a program that supports extracurricular ensembles, as well as additional curricular ensembles. These groups provide experiences that are more diverse for all students that choose to participate. Some of the extra ensembles require specific instruments and membership based on audition.

Concert Band- Concert Band consists of 6th grade beginning band students and is structured to continue proficiency on their instrument. Throughout the course of the year, the students will focus on tone production, technique, and accurate rhythm reading and performing. This group will perform several times along with the Symphonic Band.

Symphonic Band- Symphonic Band is made up of the 7th and 8th grade band students. The course is structured in a way that promotes continued technique building, becoming aware of musicality, and working as an ensemble. This group will perform several times a year along with the Concert Band.

Jazz Band- Jazz band provides an opportunity for students to perform in a different rehearsal setting. It is limited to interested students who can or would like to play saxophone, trumpet, trombone, percussion, piano, or string bass/guitar. This group will perform in two concerts with the percussion ensemble.

Percussion Ensemble I- Percussion Ensemble I consists of 8th grade percussion students. This is a curricular ensemble that meets every day during school hours. The focus of this ensemble is to continue to develop proper playing techniques on a variety of percussion instruments, as well as to promote an awareness of musicality and ensemble balance. This ensemble is available to all percussion students. This ensemble will perform two concerts with the Jazz Band.

Percussion Ensemble II- Percussion ensemble II is made up of 7th grade percussion students. This curricular ensemble meets every day during school hours. In this ensemble the students will continue instrument proficiency, mainly focusing on snare drum and mallet instruments. This ensemble is available to all percussion students. This ensemble will perform two concerts with the Jazz Band.

Calendar

At the back of the handbook is a calendar of all the band and ensemble events.

Please avoid scheduling any activities at the same time by checking the calendar before signing up for additional ensembles. Attendance at every concert is mandatory, and is a significant portion of the student's grade. If an emergency arises contact Mr. Hellyer prior to the event and an alternative assignment, generally in the form of a research paper, may be assigned to make up full or partial credit.

Attendance Policy and Schedule

Band is a performing art that requires group participation and cooperation. Even if only one student is missing from rehearsal, it affects the entire ensemble. We must be at every rehearsal and lesson on time in order to be successful this year.

Every ensemble at Spring Wood Middle School has at least one rehearsal throughout the week. The times are as follows:

Ensemble Time Weekday

Symphonic Band 7:45-8:17 M, T,W, TH, F

Concert Band 11:08-11:27 M, T,W, TH, F

7th Percussion Ensemble 12:52-1:11 M, T,W, TH, F

8th Percussion Ensemble 11:50-12:09 M, T,W, TH, F

Jazz Band TBD Tuesday, Thursday

Audition Policy

Once at the beginning of every term, students will prepare an excerpt chosen by the director and their assigned concert scales. Each student will play individually during their normal lesson time. Based on this performance, the director will place the student where he/she will be most successful. This audition will also serve as a guide for performance evaluations assigned throughout the semester.

Lessons

Lessons are grouped by instrument and take place during one period each week on a rotating schedule so that students do not miss the same class every week. These lessons are important because the students receive hands-on time with the instructor, giving them the chance to focus on the development of their specific instrument. Students are responsible for attending their lessons every week and rescheduling any make-up lessons. They are in charge of making up any school work missed in their other classes due to band lessons. Students are required to bring all their materials to every lesson including their instrument, lesson book, and a pencil. These lessons are required, and as such will be reflected in the student's final grade.

Grading Policy

Concerts, rehearsals, and lessons are mandatory events.

For each Playing test, performance, and written quiz students will be graded based on the Illinois Learning Standards for Music and the National Association for Music Education's National Music Standards. Each student assessment will use a Standards-Based grading rubric.

- 4- Exceeds expectations,
- 3- Meets expectations,
- 2- Approaching expectations,
- 1- Area of concern.

Student grades fall within three categories:

Concert performances- 50%,
Playing tests- 35%,
and Lessons- 15%.

Students will submit their required playing tests through "Flipgrid" unless otherwise directed. Grades earned in Concert Band and Symphonic Band count towards a student's GPA.

Behavior Expectations

As a contributing member of the ensemble, everyone should act with respect towards each other and towards the instruments/equipment we are using. Everyone has an important role in this ensemble and it is essential that we come to every rehearsal prepared and ready to give his or her full effort. If a problem should arise in the classroom the following procedures will be followed:

1. Student will be issued a warning against behavior
2. Student will be issued a second warning, will meet with the instructor after class, and will lose participation points for the day.
3. Student will be issued a third warning, the parents will be notified of the behavior, and student will be assigned an additional task outside of the school day.
 - a. Tasks may include but are not limited to: Organize music, clean band room, organize various classroom materials, etc...
4. The students will be asked to leave the rehearsal and referred to the office. A student/parent/teacher conference will be scheduled and could result in removal from program. Being a part of the band program includes the privilege of going on trips and performing outside of the school. When we travel outside of the school, we must be even more aware of our actions and behaviors. Situations that occur outside of the school will be handled individually by the discretion of the director until the group returns to school. Consequences for their actions will be assigned according to the school's field trip policy and students could possibly be denied the privilege of attending future band trips.

Concert Attire

All concerts will be performed in the gymnasium at Spring Wood Middle School. Students are required to attend all concerts and parents are certainly encouraged to attend! The list of performance dates can be found on the school calendar. Students must be in proper concert uniform for every performance or else they will not perform and it will be reflected in their grade as an unexcused absence.

Uniforms consist of:

Band Polo Shirt (See order form)

All black dress pants or knee length skirt with black leggings

Black belt (if needed)

Black dress socks

Solid black, plain closed-toe dress shoes

Supplies

Students are responsible for the maintenance of his/her instrument. Everyone is required to bring his/her instrument supplies, and other required materials to every rehearsal and lesson. The items listed below can be found at any reputable music deal. Reeds can also be purchased through Mr. Hellyer.

Please have the following items by Friday August 31

Required Items:

- Instrument
- Music stand (for home)
- Essential Elements 2000 Book

6th buy book 1 (Same book as ESD #20 5th grade book)

- One ½" binder for music

Necessary instrument supplies listed below:

- Flute: Snake cleaning cloth
- Trumpet: Tuning slide grease, Valve oil, Trumpet Cleaning snake, Mouth Piece
- Oboe/Bassoon: 3 Reeds (Medium or Medium Hard), Reed Case, Cleaning Swab
- French Horn: Tuning slide grease, Rotary oil, Horn Cleaning snake, Mouth Piece
- Clarinet/Bass Clarinet: 3 Reeds, Reed Case, Cleaning Swab, Cork grease, Mouthpiece and ligature
- Trombone: Tuning slide grease, Slide grease, Water spray bottle, Trombone cleaning snake, Mouth Piece
- Alto/Tenor Saxophone: 3 Reeds, Reed Case, cleaning Swab, Cork grease, Neck strap, Mouthpiece and ligature
- Baritone/Euphonium/Tuba: Tuning slide grease, Valve oil, Mouthpiece
- Percussion:
 - 6th Grade; Stick bag, snare drum sticks, general timpani mallets, bell mallets, medium yarn mallets, and medium rubber xylophone mallets. See Mr. Hellyer with any purchase questions.
 - 7th/8th Grade; Stick bag with above materials plus marimba mallets. See Mr. Hellyer with any purchase questions.

Student Responsibilities

Attend lessons and rehearsals on time with instrument, music, and pencil.

The only reason to miss a lesson is to take a test; this does not include extenuating circumstances.

Students must speak with Mr. Hellyer before the lesson they are going to miss to schedule a make-up lesson.

- Make up all missed lessons and school work
- Practice regularly, submit required playing tests and perform in concerts
- Give parent(s) any and all communications regarding band
- Keep instrument in good condition and in proper storage when not in use.

Parent Responsibilities

Volunteer for at least 1 band event this year- The program cannot function without you!

- Provide a quiet space for home practice
- Supply necessary materials- books, instrument, and stand
- Make sure your child is on time to concerts and other events

Director Responsibilities

- Share my passion for music with your child(ren).
- Provide a safe and encouraging environment for learning.
- Engage all students in active learning.
- Teach life-long lessons as they relate to band.
- Continue to improve the overall quality of the program.
- Coordinate all band related functions with the help of the Band Booster Organization
- Frequently communicate with band families regarding the development of the child(ren).
- Provide a quality instrumental music education.
- Make band a positive and fun experience.

2018-19 Spring Wood Band Calendar

September 5th 6:30 Band Boosters Meeting
Spring Wood Band Room

September 13th 4:00 5th Grade Band Sign Up- 5th grade only
Spring Wood Commons

October 10th 6:30 Band Boosters Meeting
Spring Wood Band Room

November 16th 3:00 Spaghetti Dinner! Spring Wood
Commons

November 20th All Day Parent Teacher Conferences
Spring Wood

December 20th 7:00 Winter Band Concert
Spring Wood OCG

January 16th 6:30 Band Boosters Meeting
Spring Wood Band Room

February 23rd TBD IGSMA Solo Ensemble
(Optional) TBD

March 6th 6:30 Band Boosters Meeting
Spring Wood Band Room

March 16th All Day IGSMA Band Contest
TBD

March 18th 7:00 5th Grade Late Winter Concert
Spring Wood OCG

March 21st 7:00 "Music in our Schools" concert
Spring Wood OCG

April 4rd 6:30 Band Boosters Meeting
Spring Wood Band Room

May 1st 7:00 Jazz and Percussion Concert
Spring Wood OCG

May 4th TBD Fundraiser Spring Wood

May 23rd 7:00 Final Concert Spring Wood OCG

May 31st All Day Last Day of School Spring Wood

Band Polo Shirt Order Form

Every student involved in the band program is required to have a Spring Wood Band Polo shirt as part of their band uniform. This uniform will be worn at all concerts. Students who are not in complete uniform at a concert will not be allowed to perform. Please complete the order form below and hand it into Mr. Hellyer along with \$15 by Friday, August 31st! Thank you for your cooperation!

Student Name: _____

Instrument: _____

Please circle the group(s) your student will perform in:

Concert Band Symphonic Band Percussion Ensemble I or II

Jazz Band

Shirt size (circle one):

Child Sizes:

M L XL

Adult Sizes:

XS S M L XL

Please be sure to include a check for \$15 written out to Spring Wood Middle School.

Thank you!

Band Boosters Interest Form

The ESD#20 Band Booster's is a very important part of the success of the Spring Wood Middle School Band Program! This group serves many important supporting roles in the program. Some of these rolls include concert ushers/program distributors, fundraising organizers, and general program support. In addition to the satisfaction of contributing to your child's education, you are also first to be considered for field trip chaperones, over those who do not attend meetings.

This organization typically meets for no more than an hour, once a month. This year the Band Boosters will have an extra roll- schedule decisions. The district is looking into ways to better support the band program with additional instruction time! We will need your help and input to see the best way structure our time for our students.

If you are interested in being a part of the ESD#20 Band Boosters, please fill out the information below and have your child return it to Mr. Hellyer by Friday, August 31, 2018

Your Name: _____

Your Child's Name: _____

Your Child's Grade: _____

Your Child's Instrument: _____

Your Email Address: _____

Best "textable" phone number: _____