



KEENEYVILLE SCHOOL DISTRICT #20

5540 Arlington Drive E. • Hanover Park, Illinois 60133
Telephone: 630-894-2250 • FAX: 630-894-5187 • www.esd20.org

Dear Parents and Guardians,

Keeneyville School District 20 has worked to develop new Attendance/Truancy procedures to ensure that all students fully benefit from their education by attending school regularly and on time. All three District schools started the procedures listed in the attached document at the start of this school year.

As educators, we recognize that promoting regular school attendance is a key component in the successful growth and development of all students. We miss your student when they are gone, and we value their contributions to our school. We would like you to help ensure that your student attends regularly and is successful in school. To maximize student learning, we ask that you be mindful of our new attendance/truancy procedures.

We know that there are a wide variety of reasons why students are absent, from health concerns to transportation challenges. There are many people in our building prepared to help you if you or your student face challenges in getting to school regularly or on time. We promise to track attendance daily, to notice when your student is missing from class, communicate with you to understand why they were absent, and to identify barriers and supports available to overcome challenges you may face in helping your student attend school. Let us know how we can best support you and your student so that he/she can show up for school on time every day. We want all students to be successful in school.

In addition to the attached attendance/truancy procedures, we have included information from the Attendance Works website. Each one-page handout provides information on what parents can do to develop strong attendance patterns.

Our District calendar provides various days off that we hope will allow your student opportunities to experience life outside the educational setting. Please take advantage of these school holidays, while being vigilant about the importance of regular daily attendance. With your support, District 20 will continue to optimize instructional time and student learning opportunities.

We thank you in advance for your support to these new attendance/truancy procedures.

Dr. Omar Castillo
Superintendent

Mr. John Gustafson
Principal
Greenbrook Elementary

Dr. Debbie Guzan
Principal
Waterbury Elementary

Mr. Jamie Pearce
Principal
Spring Wood Middle School

Please return this slip to your student's teacher by Monday, September 30. Thank you!

Your signature below indicates that you have read and understand the new attendance/truancy procedures in District 20 that began this school year.

Student Name: _____ Date _____

Parent/Guardian Signature: _____